



NOTICE OF PUBLIC MEETING

REGULAR MEETING OF THE BOARD OF TRUSTEES

Monday, February 19, 2018

5:00 p.m.

1500 West Agency Road

West Burlington, Iowa

Board Room

Tentative Agenda

1.0 Routine Items

- 1.1 Call to Order, Roll Call, and Pledge of Allegiance
- 1.2 Adoption of Formal Agenda
- 1.3 Communications (Limited to Five (5) Minutes per Individual)
 - 1.3.1 Audience
 - 1.3.2 Administration
 - 1.3.3 Board
- 1.4 Iowa Association of Community College Trustees Report

2.0 World Changing – Changing Our Thinking

- 2.1 Emerging Issues/Future Agenda Items
- 2.2 Report on IACCT Student Legislative Seminar by student participants
- 2.3 IHUM Grant/State Simulation Coordinators' meeting hosted by SCC (Cherry Klein)

3.0 Action Items

- 3.1 Approval of Consent Agenda
(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)
- 3.2 Amendment to 403(b) Plan
- 3.3 Consider and Approve for Filing and Publication the Proposed Certified Budget for Fiscal Year 2019 and Fix Time and Place for the Public Hearing
- 3.4 SCC Foundation Board Appointments
- 3.5 Board Policy Annual Review
 - 3.5.1 Board Policy #104 Student Success
- 3.6 Revisions to Quality Faculty Plan

4.0 Accountability

- 4.1 Key Performance Indicator #3, Three-Year Average of Graduation Rates
- 4.2 President's Report
- 4.3 Monthly Financial Report
- 4.4 Facilities Update

5.0 Future Meetings

Iowa Association of Community College Trustees (IACCT) meetings:

- March 6, 10 a.m., Community College Day on the Hill, State Capitol
- February 28, 5 p.m., PTK Recognition Event, Des Moines location to be determined
- March 1, 9 a.m., IACCT Office
- April 5, 9 a.m., IACCT Office
- May 3, 9 a.m., IACCT Office
- June 14, 9 a.m., IACCT Office
- July 18 – 20, IACCT Annual Conference, North Iowa Area Community College (Mason City)

SCC Board of Trustees meetings:

- Monday, March 5, 5 p.m. at West Burlington Campus (Special Board Meeting re: Certified Budget)
- Monday, March 19, 5 p.m. at West Burlington Campus
- Monday, April 9, 5 p.m. at West Burlington Campus
- Tuesday, May 8, 5 p.m. at West Burlington Campus
- Monday, June 11, 5 p.m. at West Burlington Campus

6.0 Adjournment

This notice is given pursuant to Chapter 21, Code of Iowa.



Sherry Zeller, Board Secretary

Item 3.1
CONSENT AGENDA
for

February 19, 2018, Regular Board Meeting

1. Approval of Minutes for the January 8, 2018, Regular Board
2. Presentation of Bills of Account
3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

Name	Title	Date of Hire	Last day of Employment	Reason
Elizabeth McCormick	Promise Jobs Employment & Training Specialist	11/08/2016	02/19/2018	Reduction in force due to loss of grant funding.
Cindy Schlegel	Adult Basic Education/Vocational Computer Instructor	01/30/2017	02/06/2018	Personal.
Kim Tracy	Marketing Communications Assistant – Graphic Production	01/28/2003	01/31/2018	Accepted Print Shop Supervisor/Graphic Communications Coordinator position.

4. Employment Contracts

Name	Title	Contract Period	Salary
Meghan D’Souza (Replacement)	Marketing Communications Coordinator	February 16, 2018 – June 30, 2018	\$14,769.23 (\$40,000 annual)
Jessica Snowden (New)	International Programs Specialist	January 16, 2018 – June 30, 2018	\$16,019.23 (\$35,000 annual)
Kim Tracy (Replacement)	Print Shop Supervisor/Graphic Communications Coordinator	February 1, 2018 – June 30, 2018	\$20,567.92 (\$50,000 annual)